



Government of **Western Australia**
Department of **Health**

Food Act 2008 (WA) Enforcement Agency Reporting Information 1 July 2016 to 30 June 2017

This document contains a summary of the reports from enforcement agencies on the performance of food regulatory functions for the period 1 July 2016 to 30 June 2017

Prepared by the Department of Health

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Acknowledgements

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Shires

Ashburton, Augusta-Margaret River, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broome, Broomehill-Tambellup, Bruce Rock, Capel, Carnamah, Carnarvon, Chapman Valley, Chittering, Collie, Coolgardie, Coorow, Corrigin, Cranbrook, Cuballing, Cue, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Derby-West Kimberley, Donnybrook-Balingup, Dowerin, Dumbleyung, Dundas, East Pilbara, Esperance, Exmouth, Gingin, Gnowangerup, Goomalling, Halls Creek, Harvey, Irwin, Jerramungup, Kalamunda, Katanning, Kellerberrin, Kojonup, Kondinin, Koorda, Kulin, Lake Grace, Laverton, Leonora, Manjimup, Meekatharra, Menzies, Merredin, Mingenew, Moora, Morawa, Mt Magnet, Mt Marshall, Mukinbudin, Mundaring, Murchison, Murray, Nannup, Narembeen, Narrogin, Ngaanyatjarraku, Northam, Northampton, Nungarin, Peppermint Grove, Pingelly, Plantagenet, Quairading, Ravensthorpe, Sandstone, Serpentine-Jarrahdale, Shark Bay, Tammin, Three Springs, Toodyay, Trayning, Upper Gascoyne, Victoria Plains, Wagin, Wandering, Waroona, Westonia, Wickiepin, Williams, Wiluna, Wongan-Ballidu, Woodanilling, Wyalkatchem, Wyndham/East Kimberley, Yalgoo, Yilgarn and York.

Towns

Bassendean, Cambridge, Claremont, Cottesloe, East Fremantle, Mosman Park, Port Hedland and Victoria Park.

Department of Health

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Abbreviations, acronyms, initialisms and definitions

Authorised officer	means a person appointed under Part 10 Division 3 of the Food Act
CEO	Chief Executive Officer (Director General) of the Department of Health
Code	Australia New Zealand Food Standards Code
Country Health Region	means the Goldfields, Great Southern, Kimberley, Midwest, Pilbara, South West and Wheatbelt health regions
EHO	environmental health officer
Enforcement	means the use of regulatory options to achieve compliance
Enforcement agency	the CEO of Department of Health or local government
Food Act	<i>Food Act 2008 (WA)</i>
Food business	means a business, enterprise or activity that involves the handling of food intended for sale or the sale of food
Food Regulations	Food Regulations 2009 (WA)
FSMS	food safety management statement
FTE	full-time equivalent
Metropolitan Health Region	means the east, north and south metropolitan health regions
WA	Western Australia

Introduction

The Chief Executive Officer (CEO) of the Department of Health has requested *Food Act 2008* (WA) (Food Act) enforcement agencies report annually to the CEO on their food regulatory functions. The information reported by enforcement agencies is collated to monitor implementation of the food legislation and identify any issues that may need to be addressed.

Every three years a comprehensive report with full analysis of the information received from enforcement agencies is published, the last of which was for the years 2013/14 to 2015/16. In the interim years a summary of the information received from enforcement agencies is released. This report is a summary of the information received from Food Act enforcement agencies for the reporting year 1 July 2016 to 30 June 2017.

Executive summary

Introduction

This report is a summary of the information received from Food Act enforcement agencies on the performance of functions under the Food Act during 1 July 2016 to 30 June 2017.

In Western Australia (WA) there are 138 Food Act enforcement agencies, consisting of 137 local government authorities and the Department of Health. These enforcement agencies are responsible for administering the food regulatory requirements to 23 623 food businesses across the state. Local governments are the appropriate enforcement agencies for the food businesses located within their district, other than food businesses for which the Department of Health is the appropriate enforcement agency. The Department of Health is the appropriate enforcement agency for food businesses that prepare food for patients in public hospitals, dairy primary production, processing and transport businesses, primary production and manufacturing of bivalve molluscs, food businesses located in King's Park or on Rottnest Island and food businesses that are not within a local government district.

Enforcement agencies reported on seven key reporting areas: Food Act authorised officers, registration and assessment of food businesses, Food Act compliance and enforcement activities, regulatory food safety auditing, primary production and processing standards, food safety education and training, and highlights.

Key reporting areas and findings

Food Act authorised officers

Authorised officers are appointed by the enforcement agency or nominated delegate to perform various functions of the Food Act, in accordance with Guidelines issued by the CEO¹. These functions include powers of entry for inspecting food premises, collecting samples for analysis, and enforcement action including serving improvement and infringement notices. Data on the number of authorised officers has been represented on a full time equivalent (FTE) basis. In 2016/17 the number of FTE authorised officers per enforcement agency in WA ranged from 13 to 0, with a total of 288.66 FTE authorised officers in WA. The number of FTE persons assisting with the discharge of duties of authorised officers ranged from 10.4 to 0 across enforcement agencies, with a total of 57.28 in WA.

The majority of authorised officers had an environmental health degree (310 in 2016/17), and 42 authorised officers had other qualifications. There were 44 authorised officers with audit competencies which are required if they wish to become an approved regulatory food safety auditor.

Regulation 21 of the Food Regulations requires ante-mortem and post-mortem inspection of animal carcasses by an authorised officer – meat inspector. In 2016/17 the total number of FTE meat inspectors in WA was 17.51.

In 2016/17 recruitment difficulties were experienced by 18% of enforcement agencies in WA, of which 71% were enforcement agencies in country health regions.

Registration and assessment of food businesses

In 2016/17 enforcement agencies reported a total of 23 623 food businesses that have either registered or notified under the Food Act in WA. The number of food businesses within

¹ The CEO Guidelines on the appointment of authorised officers can be viewed on the Department of Health website at http://ww2.health.wa.gov.au/Articles/A_E/CEO-approved-documents-on-food-businesses

enforcement agencies' districts varies greatly across WA with the smallest being 3 in each of the Shires of Murchison, Tammin and Upper Gascoyne, and the largest being the City of Perth with 1377 food businesses. In metropolitan health regions there were a total of 16 144 food businesses and in country health regions there were 7129 food businesses.

Enforcement agencies conduct onsite assessments of food businesses to determine compliance with the Food Act, Food Regulations and the Australia New Zealand Food Standards Code (Code). In 2016/17 a total of 31 222 onsite assessments were conducted in WA. The average number of onsite assessments per food business in WA was 1.3, with a range of 0.9 to 1.9 assessments per food business across the WA health regions.

Enforcement agencies are encouraged to adopt a risk based approach to food business monitoring and compliance activities. Risk profiling and categorisation of food businesses assists enforcement agencies to determine the frequency and type of assessment of a food business. In 2016/17 98.5% of enforcement agencies undertook risk profiling of food businesses. Of the 23 623 food businesses in WA, 94.8% had a risk rating assigned to them. In 2016/17 in WA there were 2647 high risk, 12 718 medium risk, 4495 low risk, 2274 very low risk/exempt and 271 other risk category food businesses. Enforcement agencies may also classify food businesses by their principal type of activity. This information is obtained during the food business registration/notification process and can be used for the food business risk profiling. In 2016/17 enforcement agencies reported the principal type of activity classification for 88.3% of food businesses.

Food Act compliance and enforcement activities

The Food Act provides a range of compliance and enforcement options for enforcement agencies to utilise. Enforcement agencies are encouraged to adopt a compliance and enforcement policy to ensure that enforcement action taken is consistent. The enforcement options available include improvement notices, infringement notices, seizures, prohibition orders and prosecutions.

In 2016/17, 34.8% of enforcement agencies in WA had a compliance and enforcement policy in place. There were a total of 703 improvement notices served on food businesses. Of the 345 infringement notices served, 277 were paid, 22 were referred to court and 20 were withdrawn. There were 13 prosecutions instigated on food businesses during the reporting period. All prosecutions were carried out by enforcement agencies in metropolitan health regions. There were 13 seizures performed of which 10 were carried out by enforcement agencies in country health regions, and there were 9 prohibition orders served with 7 being served in metropolitan health regions.

Regulatory food safety auditing

Part 8 of the Food Act requires certain food businesses to implement a documented food safety program and have the food safety program audited. This includes food businesses that are required to comply with Standard 3.3.1 of the Code – Food Safety Programs for Food Service to Vulnerable Persons.

In 2016/17 there were a total of 940 food businesses in WA captured by Standard 3.3.1 of the Code. Enforcement agencies have a role to verify that each food business' food safety program substantially complies with Standard 3.2.1 of the Code – Food Safety Programs. As of 30 June 2017 enforcement agencies had verified the food safety programs of 655 (69.7%) of food businesses captured by Standard 3.3.1.

Of the food businesses captured by Standard 3.3.1 of the Code, 650 had at least their first regulatory food safety audit by 30 June 2017; this equates to 69% of all relevant food businesses and 99.2% of food businesses that have verified food safety programs. The total

number of regulatory food safety audits conducted during 2016/17 was 1021, of which 52 audits led to compliance and enforcement action.

Primary production and processing standards

Standard 4.2.2 – Primary Production and Processing Standard for Poultry Meat (Standard 4.2.2), Standard 4.2.5 – Primary Production and Processing Standard for Eggs and Egg Product (Standard 4.2.5) and Standard 4.2.6 – Production and Processing Standard for Seed Sprouts (Standard 4.2.6) of the Code were developed to reduce the incidence of foodborne disease associated with these commodities. Food businesses captured by these Standards are required to register with their local government appropriate enforcement agency. These food businesses must operate according to a food safety management statement (FSMS) which must be recognised by the appropriate enforcement agency. Recognition of a FSMS is the process of verifying that the FSMS substantially complies with the Standard.

In 2016/17 enforcement agencies reported that there were 37 food businesses captured under Standard 4.2.2. Of these food businesses 20 (54.1%) had registered under the Food Act with the appropriate enforcement agency, 16 assessments had been conducted by the enforcement agency in relation to Standard 4.2.2 and 10 (27%) FSMS had been recognised by the appropriate enforcement agency. There were 67 food businesses captured under Standard 4.2.5. Of these food businesses 57 (85.1%) had registered with the appropriate enforcement agency, 41 assessments had been conducted by the enforcement agency in relation to Standard 4.2.5 and 29 (43.3%) FSMS had been recognised by the appropriate enforcement agency. There were 5 food businesses captured under Standard 4.2.6. Of these food businesses 3 (60%) had registered with the appropriate enforcement agency, 3 assessments had been conducted by the enforcement agency in relation to Standard 4.2.6 and 3 (60%) FSMS had been recognised by the appropriate enforcement agency.

Food safety education and training

Providing food safety education or training to food businesses is an effective method in aiding food businesses to comply with the food legislation. In 2016/17, 82% of enforcement agencies were providing some form of food safety education or training to food businesses within their jurisdiction. Food safety education or training was provided by 97% of enforcement agencies in metropolitan health regions and 78.2% of enforcement agencies in country health regions during 2016/17.

There are many different forms of food safety education or training being offered by enforcement agencies in WA. These include online training, workshops and presentations, newsletters, guidelines, and targeted and on demand training. The most popular form of food safety education or training was the provision of free online training for food businesses followed by targeted/on demand training, and the provision of workshops and seminars.

Key highlights during reporting period

Enforcement agencies were given the opportunity to provide information on their key highlights during 2016/17. The following is a summary of some of the highlights that have been reported by enforcement agencies:

Food safety education and awareness

Food safety education and awareness activities were the most common highlight among enforcement agencies during the reporting period. Some highlights included developing brochures and other food safety material for food businesses, developing and delivering food handlers training for large members of the community, and hosting a health promotion stall

outside Coles as part of Food Safety Day. It was also reported that there was a significant increase in the number of users for the I'm Alert online food safety training program.

Monitoring programs

During the reporting period several local governments participated in food monitoring surveys which were coordinated by the Local Health Authority Analytical Committee. These included surveys for seafood products, nutrition information panels, dairy, nut and gluten allergens and CSP 20-antibiotic and heavy metal residues in seafood.

Food business monitoring, compliance and enforcement

Food business monitoring forms a large part of the work that enforcement agencies undertake. As a result of monitoring, compliance and enforcement action taken on food businesses, some enforcement agencies reported a significant improvement in food hygiene across all categories of food businesses, and also a reduction in re-inspections of food premises due to an increase in compliance. Some enforcement agencies also reported that they have updated food businesses' risk ratings to be more descriptive and specific, and also reviewed the inspection frequencies of food businesses. There were also several food safety investigations carried out including food poisoning outbreaks and investigations involving allergic reactions after consuming specific types of food.

Nutrition related public health initiatives

Highlights relating to nutrition related public health initiatives were also very popular, with some enforcement agencies reporting that they are now providing healthy eating workshops to the community and food businesses. It was also reported that some enforcement agencies are now engaging with food businesses to encourage the development of healthy menus while also promoting nutrition and allergy awareness during food business inspections.

Staff resourcing

There were some positive highlights surrounding the resourcing of staff with some enforcement agencies reporting that they have now recruited sufficient authorised officers to provide a full team, while other enforcement agencies reported that they were investing in additional authorised officers to carry out specific duties.

Food safety recognition programs

Some enforcement agencies have taken on recognition programs to encourage food businesses to comply with the food safety legislation. This includes, for example, 5 star rating programs for food businesses and scores on doors programs.

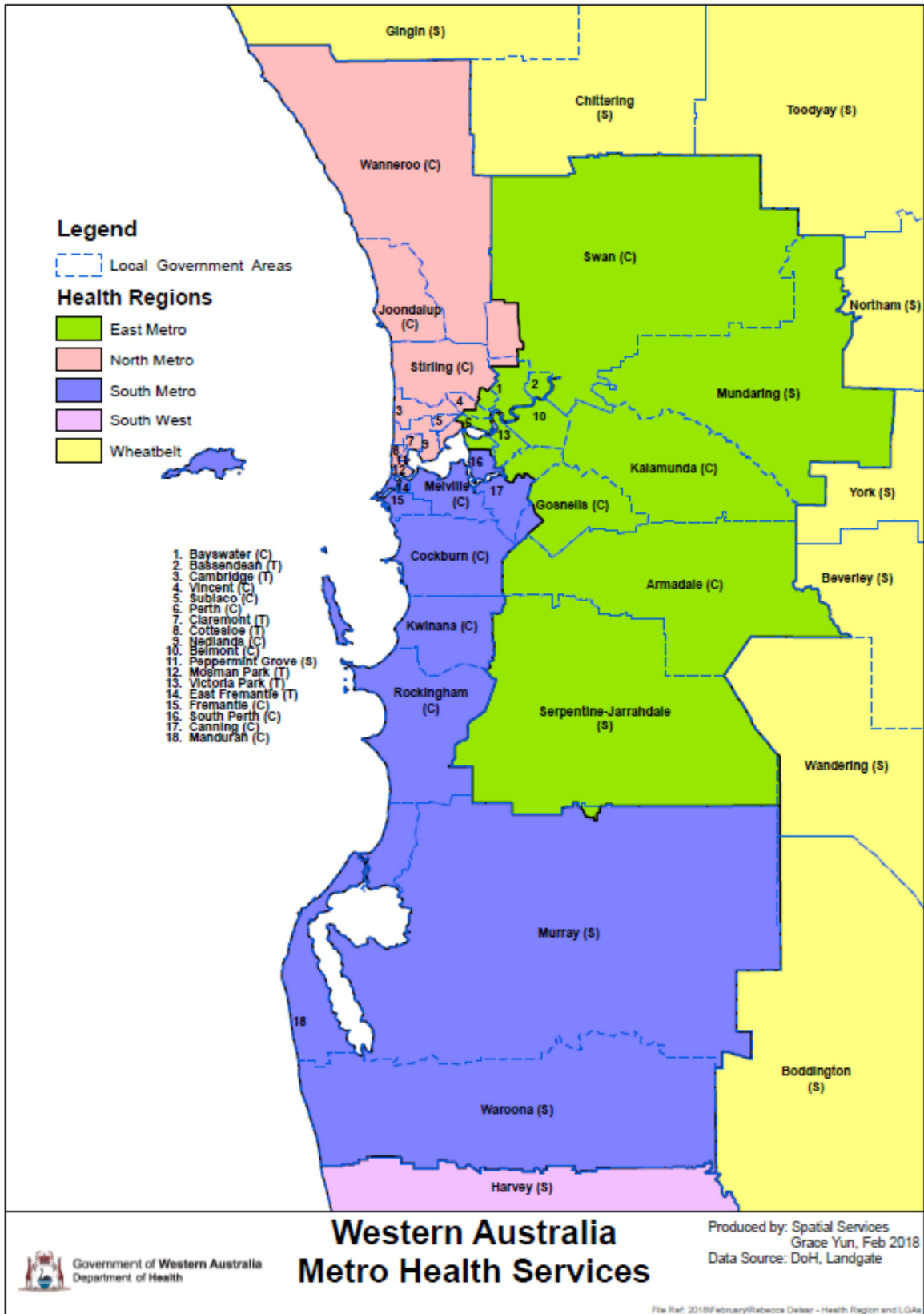
Conclusion

This report contains a summary of the food regulatory activities of Food Act enforcement agencies in WA during 1 July 2016 to 30 June 2017. The information contained in this report will be used by the Department of Health to monitor implementation of the food legislation, identify areas requiring support and form future strategic direction.

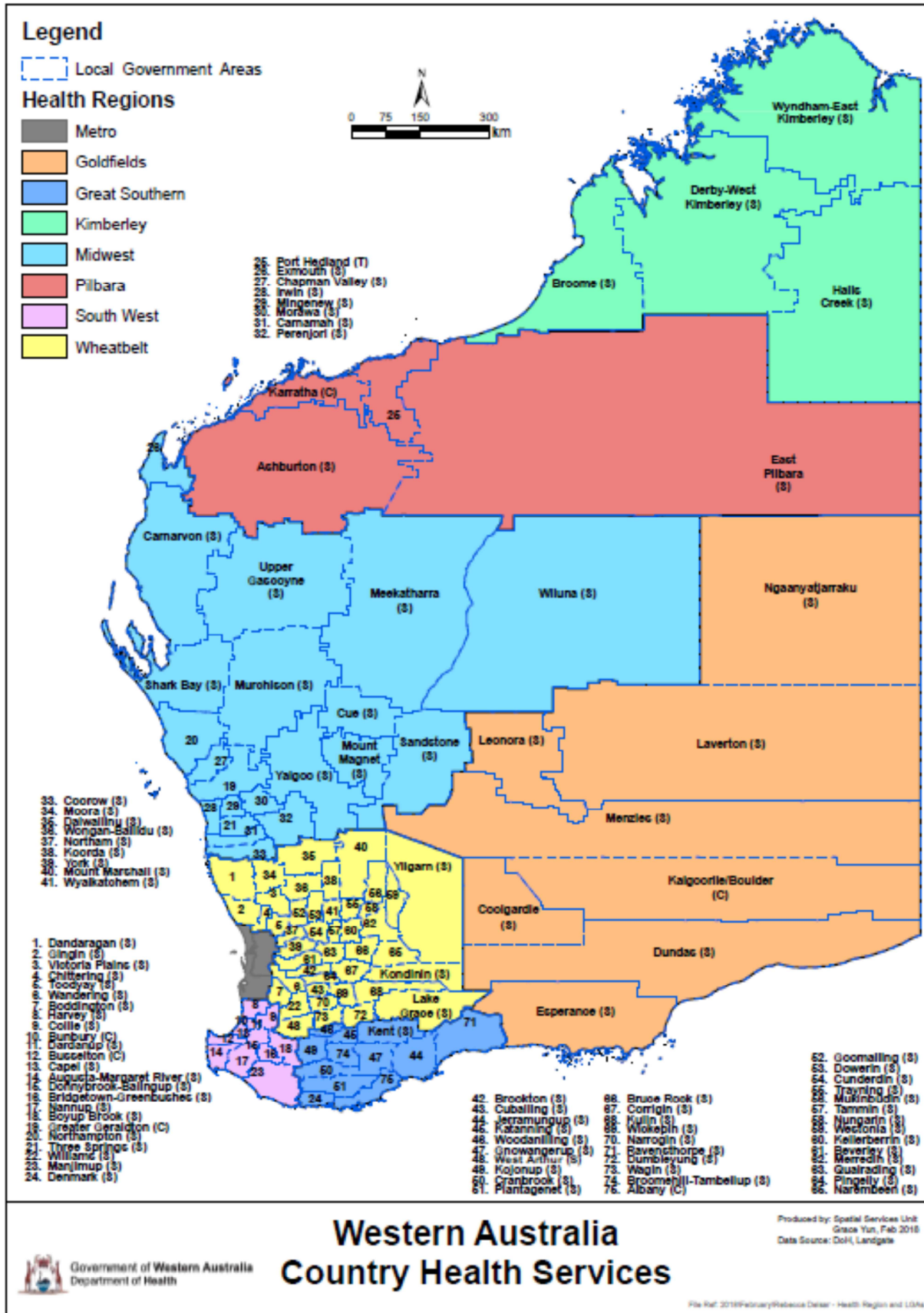
Enforcement agencies will continue to be requested to report to the CEO of the Department of Health annually. The next comprehensive triennial report on the Food Act will be compiled in 2019 for the 2016/17 to 2018/19 reporting years.

Appendices

Appendix 1: Map of WA metropolitan health regions



Appendix 2: Map of WA country health regions



Appendix 3: Enforcement agencies by health region

East metropolitan

Cities of Armadale, Bayswater, Belmont, Gosnells, Kalamunda, Perth, Swan; Towns of Bassendean, Victoria Park; Shires of Mundaring, Serpentine-Jarrahdale.

Goldfields

City of Kalgoorlie-Boulder. Shires of Coolgardie, Dundas, Esperance, Laverton, Leonora, Menzies, Ngaanyatjarraku.

Great Southern

City of Albany. Shires of Broomehill-Tambellup, Cranbrook, Denmark, Gnowangerup, Jerramungup, Katanning, Kent, Kojonup, Plantagenet, Ravensthorpe, Woodanilling.

Kimberley

Shires of Broome, Derby-West Kimberley, Halls Creek, Wyndham-East Kimberley.

Midwest

Cities of Greater Geraldton. Shires of Carnamah, Carnarvon, Chapman Valley, Coorow, Cue, Exmouth, Irwin, Meekatharra, Mingenew, Morawa, Mt Magnet, Murchison, Northampton, Perenjori, Sandstone, Shark Bay, Three Springs, Upper Gascoyne, Wiluna, Yalgoo.

North metropolitan

Cities of Joondalup, Nedlands, Stirling, Subiaco, Vincent, Wanneroo. Towns of Cambridge, Claremont, Cottesloe, Mosman Park. Shire of Peppermint Grove.

Pilbara

City of Karratha, Town of Port Hedland, Shires of Ashburton, East Pilbara.

South metropolitan

Cities of Canning, Cockburn, Fremantle, Mandurah, Melville, Rockingham, South Perth. Towns of East Fremantle, Kwinana. Shires of Murray, Waroona.

South West

Cities of Bunbury, Busselton, Shires of Augusta-Margaret River, Boyup Brook, Bridgetown-Greenbushes, Capel, Collie, Dardanup, Donnybrook-Balingup, Harvey, Manjimup, Nannup.

Wheatbelt

Shires of Beverley, Boddington, Brookton, Bruce Rock, Chittering, Corrigin, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dowerin, Dumbleyung, Gingin, Goomalling, Kellerberrin, Kondinin, Koorda, Kulin, Lake Grace, Merredin, Moora, Mt Marshall, Mukinbudin, Narembeen, Narrogin, Northam, Nungarin, Pingelly, Quairading, Tammin, Toodyay, Trayning, Victoria Plains, Wagin, Wandering, West Arthur, Westonia, Wickepin, Williams, Wongan-Ballidu, Wyalkatchem, Yilgarn, York.

Appendix 4: Food Act Section 121 reporting questions 2016/17

Part B The information gathered in this section relates to your core functions under the Food Act

Food Act authorised officers

5.	What is the number of full time equivalent (FTE) ¹ Food Act authorised officers?			
6.	What is the number of FTE ¹ persons that assist with the discharge of duties of Food Act authorised officers?			
7.	What is the total number of FTE Meat Inspectors? ²			
8.	What are the qualifications of Food Act authorised officers (please specify the number of authorised officers with the following qualifications) ³			
	Environmental Health degree		Audit competencies	
	Other (number)		(please specify other qualifications)	
9.	Has the enforcement agency experienced recruiting difficulties during the reporting period?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Registration and assessment of food businesses

10.	What is the total number of food businesses in the enforcement agency's jurisdiction? ⁴			
11.	How many onsite assessments ⁵ were conducted during this reporting period?			
12.	What is the number of food businesses by risk rating?			
	High		Medium	
	Very low/exempt		Not determined	
13.	What is the number of food businesses by principal type of activity?			
	Manufacturer/processor		Hotel/motel/guesthouse	
	Retailer		Pub/tavern	
	Food service		Canteen/kitchen	
	Distributor		Hospital/nursing home	

¹ An authorised officer working one day a week is considered to be 0.2FTE.

² An authorised officer for the purposes of the requirements of Regulation 21 of the Food Regulations 2009, 'Inspection of animals and carcasses at abattoirs', for the inspection of sheep, cattle and pigs

³ The response to this question should be in line with the guidelines on the appointment of authorised officers issued by the CEO of the Department of Health which can be viewed at http://ww2.health.wa.gov.au/Articles/A_E/CEO-approved-documents-on-food-businesses

⁴ Include all food businesses that are registered with the enforcement agency and those exempt from registration (notified only). Do not include temporary and mobile food businesses from other jurisdictions.

⁵ The process of reviewing a food business onsite in order to confirm compliance with the Food Act, Food Regulations 2009 (WA) or the Australia New Zealand Food Standards Code.

Importer		Childcare centre	
Packer		Home delivery	
Storage		Mobile food operator	
Transport		Market Stall	
Restaurant/café		Charitable/community organisation	
Snack bar/takeaway		Temporary food premises	
Caterer		Primary processor ⁶	
Meals-on-wheels		Not determined	
Primary producer ⁶			

Food Act compliance and enforcement activities

14.	Does the enforcement agency have a compliance and enforcement policy in place?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
15.	Number of prosecutions instigated		number of successful
16.	Number of seizures performed		
17.	Number of improvement notices served		
18.	Number of infringement notices served		
	Number: paid	referred to court	withdrawn
19.	Number of prohibition orders served		

Regulatory food safety auditing

20.	What is the total number of food businesses captured under Standard 3.3.1?	
21.	In relation to the response to question 20, what is the total number of food safety programs that have been verified as of 30 June 2017? ⁷	
22.	In relation to the response to question 21, how many of these businesses have had at least their first regulatory food safety audit as of 30 June 2017? ⁸	
23.	How many regulatory food safety audits were conducted between 1 July 2016 and 30 June 2017?	
24.	How many regulatory food safety audits lead to compliance and enforcement action between 1 July 2016 and 30 June 2017?	

Primary Production and Processing (PPP) Standards

		Eggs	Poultry	Sprouts
25.	What is the total number of food businesses captured under Standard 4.2.2 (Poultry), Standard 4.2.5 (Eggs) and Standard 4.2.6 (Seed sprouts)?			

⁶ Primary producers and processors that are captured under Chapter 4 of the Food Standards Code

⁷ Leading to the setting of priority classification and audit frequency as per Food Act Section 100

⁸ Since commencement of Part 8 of the Food Act on 23 October 2010

26.	How many of these are registered?			
27.	How many assessments have been conducted in relation to the PPP Standards ⁹ ?			
28.	How many food safety management statements have been recognised in relation to the PPP Standards?			

Part C

The Food Act has given enforcement agencies greater autonomy to implement food related public health initiatives in addition to their core Food Act functions. This section provides you with the opportunity to share these initiatives and to suggest future policy considerations.

29.	Does the enforcement agency provide food safety education or training?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
If yes please specify:			
30.	Key highlights of the last 12 months In addition to any highlights related to Food Act functions, please provide details of any food safety or nutrition related public health initiatives you have implemented, for example food business recognition programs, project with subsectors of the community, point of sale nutrition information or surveys you have undertaken.		

⁹ The fact sheet on Standard 4.2.5 can be viewed at http://ww2.health.wa.gov.au/Articles/S_T/Standard-4,-d,-2,-d,-5-Primary-production-and-processing-standard-for-eggs-and-egg-product

Appendix 5: Summary of results from enforcement agencies on Food Act activities for 1 July 2016 to 30 June 2017

Authorised Officers		East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Question													
Number of enforcement agencies that reported		11	8	11	4	20	11	4	11	12	42	1	135
Number of FTE authorised officers working in food safety		59.4	7.1	8.12	11	17.64	58.7	10	60.8	30.8	19.49	5.6	288.66
Number of FTE authorised officers assisting in working in food safety		21	3.9	3.45	0.2	4.01	7.1	2	7.9	2.5	5.22	0	57.28
Number of FTE authorised officers - meat inspectors		0.6	0	0.007	2	5	0	0	0	4.4	2.5	3	17.51
Qualifications of authorised officers	EH degree	71.4	6	16	11	15	61	9	56.6	29.5	31.25	3	309.8
	Audit competencies	15	2	0	2	1	3	2	6	1	10.05	2	44.05
	Other	4.4	4	3	0	8.5	2	1	6	2	8	3	41.9
Recruiting difficulties (number of enforcement agencies)	Yes	3	3	2	1	5	1	0	1	1	7	0	24
	No	8	5	9	3	15	10	4	10	11	35	1	111

Registration and assessment of food businesses		East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Question													
Number of enforcement agencies that reported		11	8	11	4	20	11	4	11	12	42	1	135
Total number of food businesses		5991	690	707	595	809	4538	698	5615	2627	1003	350	23 623
Number of assessments conducted		8818	1316	923	662	823	6815	673	7961	2235	909	87	31 222
Number of food businesses by risk rating	High	565	125	81	49	166	406	46	864	159	21	165	2647
	Medium	3503	272	401	370	340	2827	396	2591	1254	583	181	12 718
	Low	1123	129	118	123	176	765	95	1108	624	232	2	4495
	Very low/exempt	499	85	37	53	60	304	113	559	477	87	0	2274
	Not determined	2	0	17	0	49	195	0	0	2	16	0	281
	Other	12	79	0	76	20	41	0	35	5	3	0	271
Number of food businesses by principal type of activity	Manufacturer/processor	343	33	14	6	30	197	0	311	372	106	0	1412
	Hotel/motel/guest house	69	29	43	39	49	19	28	37	106	73	2	494
	Retailer	721	73	41	53	124	519	143	576	294	106	2	2652
	Pub/tavern	113	30	11	48	25	47	12	73	44	66	0	469
	Food service	24	10	16	12	2	169	0	64	28	34	0	359
	Canteen/kitchen	280	66	38	36	96	207	84	233	157	54	0	1251
	Distributor	41	10	4	2	10	12	2	38	31	4	0	154
	Hospital/nursing home	63	7	3	8	7	81	1	67	20	10	83	350
	Importer	5	0	0	0	0	0	0	6	2	1	0	14
	Childcare centre	327	26	2	10	17	128	9	248	80	15	0	862

Registration and assessment of food businesses		East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Question													
Number of enforcement agencies that reported		11	8	11	4	20	11	4	11	12	42	1	135
Number of food businesses by principal type of activity	Packer	10	0	0	2	0	1	0	5	7	3	0	28
	Home delivery	87	0	2	0	0	0	1	4	11	1	0	106
	Storage	55	2	0	0	1	16	0	28	10	1	0	113
	Mobile food operator	246	35	12	51	43	127	21	155	138	36	1	865
	Transport	16	6	0	0	0	0	0	3	5	1	3	34
	Market stall	260	54	39	76	31	6	1	83	186	17	0	753
	Restaurant/cafe	1263	83	80	57	123	872	56	1303	394	134	14	4379
	Charitable/community organisation	116	32	8	5	34	46	69	116	332	72	0	830
	Snack bar/takeaway	1249	90	37	46	88	646	17	654	216	72	4	3119
	Temporary food premises	917	266	19	3	35	30	33	411	27	55	1	1797
	Caterer	72	6	9	9	7	90	6	55	47	19	0	320
	Primary processor	14	11	18	0	8	0	0	10	32	16	73	182
	Meal-on-wheels	2	7	1	4	0	1	4	4	5	4	0	32
	Not determined	309	0	0	0	0	27	15	7	14	8	0	380
Primary producer	28	7	2	0	1	0	0	7	62	15	165	287	

Compliance and enforcement activities		East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Question													
Number of enforcement agencies that reported		11	8	11	4	20	11	4	11	12	42	1	135
Compliance and enforcement policy in place (number of enforcement agencies)		7	2	2	3	4	5	1	4	5	14	1	48
Prosecutions	Number instigated	6	0	0	0	0	4	0	3	0	0	0	13
	Number successful	6	0	0	0	0	5	0	2	0	0	0	13
Seizure powers performed		1	0	0	1	0	0	1	2	6	2	0	13
Improvement notices served		315	6	3	3	20	134	11	127	36	10	48	713
Infringement notices	Served	106	3	1	0	0	57	0	166	4	6	2	345
	Paid	78	3	1	0	0	53	0	132	3	5	2	277
	Referred to court	16	0	0	0	0	0	0	5	0	1	0	22
	Withdrawn	8	0	0	0	0	1	0	10	1	0	0	20
Prohibition orders served		1	0	0	0	0	2	1	4	1	0	0	9

Regulatory food safety auditing Question	East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies that reported	11	8	11	4	20	11	4	11	12	42	1	135
Total number of food businesses captured under Standard 3.3.1	211	36	22	17	17	253	17	212	42	30	83	940
Total number of food safety programs verified	168	11	11	20	3	191	12	186	26	8	19	655
Number of food businesses that have had a regulatory food safety audit	147	11	12	14	7	188	10	208	26	8	19	650
Number of regulatory food safety audits during 2016/17	197	11	23	23	9	367	10	289	45	12	35	1021
Number of regulatory food safety audits that led to enforcement action	5	0	5	0	0	1	0	32	7	2	0	52

Primary production and processing standards		East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Question													
Number of enforcement agencies that reported		11	8	11	4	20	11	4	11	12	42	1	135
Number of food businesses captured under:	4.2.5 Eggs	10	3	1	0	2	1	0	7	26	17	0	67
	4.2.2 Poultry	20	0	0	0	0	1	0	1	4	11	0	37
	4.2.6 Seed sprouts	3	0	0	0	0	1	0	0	0	1	0	5
Number registered food businesses	4.2.5 Eggs	7	3	1	0	2	0	0	7	21	16	0	57
	4.2.2 Poultry	15	0	0	0	0	0	0	1	3	1	0	20
	4.2.6 Seed sprouts	1	0	0	0	0	1	0	0	0	1	0	3
Number of assessments conducted of Standard:	4.2.5 Eggs	6	3	0	0	0	0	0	2	13	17	0	41
	4.2.2 Poultry	13	0	0	0	0	1	0	0	1	1	0	16
	4.2.6 Seed sprouts	1	0	0	0	0	1	0	0	0	1	0	3
Number of FSMS that have been recognised	4.2.5 Eggs	7	3	0	0	0	0	0	0	10	9	0	29
	4.2.2 Poultry	7	0	0	0	0	0	0	1	1	1	0	10
	4.2.6 Seed sprouts	1	0	0	0	0	1	0	0	0	1	0	3

Highlights of enforcement agency activities		East metro	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Question													
Number of enforcement agencies that reported		11	8	11	4	20	11	4	11	12	42	1	135
Number of enforcement agencies that provide food safety education or training		11	6	5	4	15	11	4	10	12	33	1	112
Food safety training or education provided (number of enforcement agencies)	Workshops/seminars/presentations	2	0	0	0	0	1	0	0	2	1	0	6
	Online training	10	2	4	4	9	8	3	8	9	29	0	86
	Newsletters/fact sheets/guidelines	3	1	0	0	2	3	0	1	1	2	1	14
	Targeted/ad hoc/on demand training	3	4	1	1	7	2	1	3	2	2	1	27
Key highlights (number of enforcement agencies that provided comment on each topic)	Food safety education and awareness	3	2	1	1	1	4	0	4	3	12	4	35
	Staff resourcing	0	1	0	0	1	0	0	0	0	0	0	2
	Monitoring programs	3	0	0	0	0	1	1	1	1	0	0	7
	Food business monitoring/compliance/enforcement	7	0	1	0	1	4	1	5	3	2	1	25
	Administration	0	1	0	0	3	1	0	1	1	6	3	16
	Nutrition related public health initiatives	2	1	0	1	0	0	1	5	0	0	2	12
	Food safety recognition programs	0	1	1	0	1	1	2	1	0	0	0	7

Appendix 6: Food Act Section 121 reporting questions 2017/18

Part B The information gathered in this section relates to your core functions under the Food Act

Food Act authorised officers¹

1.	What is the number of full time equivalent (FTE) ² Food Act authorised officers?			
2.	What is the number of FTE ² persons that assist with the discharge of duties of Food Act authorised officers?			
3.	What is the total number of FTE ² Meat Inspectors?			
4.	What are the qualifications of Food Act authorised officers (please specify the number of authorised officers with the following qualifications)			
	Environmental Health degree		Audit competencies	
	Other (number)		(please specify other qualifications)	
5.	Has the enforcement agency experienced recruiting difficulties during the reporting period?		Yes	<input type="checkbox"/>
			No	<input type="checkbox"/>

Registration and assessment of food businesses

6.	What is the total number of food businesses in the enforcement agency's jurisdiction ³ ?			
7.	How many onsite assessments ⁴ were conducted during this reporting period?			
8.	What is the number of food businesses by risk rating?			
	High		Medium	
	Very low/exempt		Not determined	
9.	What is the number of food businesses by principal type of activity?			
	Manufacturer/processor		Hotel/motel/guesthouse	
	Retailer		Pub/tavern	
	Food service		Canteen/kitchen	
	Distributor		Hospital/nursing home	
	Importer		Childcare centre	
	Packer		Home delivery	
	Storage		Mobile food operator	

¹ The response to these questions should be in line with the guidelines on the appointment of authorised officers issued by the CEO of the Department of Health which can be viewed at http://ww2.health.wa.gov.au/Articles/A_E/CEO-approved-documents-on-food-businesses

² An authorised officer working one day a week is considered to be 0.2 FTE

³ Include all food businesses that are registered with the enforcement agency and those exempt from registration (notified only). Do not include temporary and mobile food businesses from other jurisdictions

⁴ The process of reviewing a food business onsite in order to confirm compliance with the Food Act, Food Regulations 2009 (WA) or the Australia New Zealand Food Standards Code

Transport		Market Stall	
Restaurant/café		Charitable/community organisation	
Snack bar/takeaway		Temporary food premises	
Caterer		Primary processor ⁵	
Meals-on-wheels		Not determined	
Primary producer ⁵			

Food Act compliance and enforcement activities

10.	Does the enforcement agency have a compliance and enforcement policy in place?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
11.	Number of prosecutions instigated		of which: number of successful
	of which: number unsuccessful		of which: number ongoing
12.	Number of seizures performed		
13.	Number of improvement notices served		of which: number complied with
	of which: number not complied with		of which: number ongoing
14.	Number of infringement notices served		of which: number paid
	of which: number referred to court		of which: number withdrawn
	of which: number ongoing		
15.	Number of prohibition orders served		of which: number complied with
	of which: number not complied with		of which: number referred to SAT ⁶
	of which: number ongoing		

Regulatory food safety auditing

16.	What is the total number of food businesses captured under Standard 3.3.1?	
17.	In relation to the response to question 16, what is the total number of food safety programs that have been verified ⁷ as of 30 June 2018? ⁸	
18.	In relation to the response to question 17, how many of these businesses have had at least their first regulatory food safety audit as of 30 June 2018? ⁸	
19.	How many regulatory food safety audits were conducted between 1 July 2017 and 30 June 2018?	
20.	How many regulatory food safety audits lead to compliance and enforcement action between 1 July 2017 and 30 June 2018?	

⁵ Primary producers and processor that are captured under Chapter 4 of the Food Standards Code

⁶ State Administrative Tribunal (SAT)

⁷ Leading to the setting of priority classification and audit frequency as per Food Act Section 100

⁸ Since commencement of Part 8 of the Food Act on 23 October 2010

Primary Production and Processing (PPP) Standards⁹

		Eggs	Poultry	Sprouts
21.	What is the total number of food businesses captured under Standard 4.2.2 (Poultry), Standard 4.2.5 (Eggs) and Standard 4.2.6 (Seed sprouts)?			
22.	How many of these are registered?			
23.	How many assessments have been conducted in relation to the PPP Standards?			
24.	How many food safety management statements have been approved or recognised in relation to the PPP Standards?			

Part C The Food Act has given enforcement agencies greater autonomy to implement food related public health initiatives in addition to their core Food Act functions. This section provides you with the opportunity to share these initiatives and to suggest future policy considerations.

25.	Does the enforcement agency provide food safety education or training?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
	If yes please specify:		
26.	Key highlights of the last 12 months		

⁹ For further information a fact sheet on the primary production and processing standards for eggs, poultry and sprouts can be viewed at http://ww2.health.wa.gov.au/Articles/N_R/Primary-production-and-processing-standard-for-eggs-poultry-and-sprouts

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