



Government of **Western Australia**
Department of **Health**

Immunisation clinical competency assessment: A guide for immunisation providers



A guide for immunisation providers

This clinical competency assessment guide will assist individuals in identifying levels of competency in their immunisation practice.

This guide is ***purely optional*** and may be used for:

- immunisation providers wishing to improve their competence and confidence in their practice
- immunisation providers new to immunisation
- immunisation providers who have completed an immunisation course
- experienced immunisation providers as part of their performance review
- employers to include as part of an orientation process.

This tool provides a guide for a spectrum of immunisation providers. It is recommended that the assessment be carried out by an experienced certified immunisation provider in accordance with the online [Australian Immunisation Handbook](#).

Some providers may only need to have 1 attempt, whilst others may require several (more than 2) attempts to meet the competencies. Immunisation providers are advised to use their discretion with regards to the number of assessments required.

Please note that this assessment is not a mandatory requirement of the *Understanding vaccines and the national immunisation program* immunisation course.

Last updated December 2020: Acknowledgement: SA Health [Understanding vaccines and the national immunisation program](#)

Clinical Competency Assessment Guide	Tick if successfully demonstrated or N/A	
	Assessment 1	Assessment 2
<p>Reviews client vaccine history</p> <ul style="list-style-type: none"> Identifies which specific vaccines are recommended at scheduled time point Confirms the vaccine history by checking the Australian Immunisation Register (AIR) and client personal record Identifies if catch up vaccines are necessary and plans appropriately 		
<p>Pre-vaccination assessment</p> <ul style="list-style-type: none"> Accurately screens the client prior to vaccination, following the recommendations in the online Australian Immunisation Handbook Identifies any risk categories as listed in the online Australian Immunisation Handbook Correctly identifies true contraindications to vaccination and responds accordingly 		
<p>Consent</p> <ul style="list-style-type: none"> Identifies the individual is legally able to provide valid consent Uses appropriate resources to assist with the consent process Provides relevant information on: <ul style="list-style-type: none"> risks and benefits of each vaccine including common and rare reactions advice on what to do if they are concerned about a reaction following vaccination how to report an adverse reaction to the Western Australian Vaccine Surveillance System (WAVSS) the requirement to remain in the area for at least 15 minutes after vaccination Can effectively respond to questions and concerns raised Correctly obtains informed valid consent prior to vaccination 		

Clinical Competency Assessment Guide cont.	Tick if successfully demonstrated or N/A	
	Assessment 1	Assessment 2
<p>Anaphylaxis management</p> <ul style="list-style-type: none"> Ensures appropriate availability of an anaphylaxis kit Be able to differentiate between a vasovagal, Hypotonic-hyporesponsive Episode (HHE) and anaphylaxis States the emergency anaphylaxis management procedure 		
<p>Preparing to vaccinate</p> <ul style="list-style-type: none"> Aware of national guidelines for vaccine storage and handling Demonstrates an understanding of maintaining cold-chain, can state what constitutes a breach of vaccine storage conditions and respond appropriately Confirms the correct vaccine/s and the correct dose required prior to selection Selects the correct vaccines/s and confirms suitability for use Reconstitutes vaccines appropriately when required Complies with all recommendations for administration of vaccines as per the online Australian Immunisation Handbook 		
<p>Positioning for vaccination</p> <ul style="list-style-type: none"> Identifies the correct injection site/s for specific age groups Effectively communicates with parent/caregiver in regard to requirements for appropriate positioning and holding of infants and children Positions client allowing good access to injection site 		

Clinical Competency Assessment Guide cont.	Tick if successfully demonstrated or N/A	
	Assessment 1	Assessment 2
<p>Vaccination technique</p> <ul style="list-style-type: none"> Identifies the appropriate needle size and length as required for specific individuals Selects correct route of administration for each vaccine Uses the correct administration technique for each vaccine Disposes of all equipment appropriately 		
<p>Post vaccination care</p> <p><i>Note: This information should have been discussed during the consent process</i></p> <p>Clarify any concerns the client may have in relation to:</p> <ul style="list-style-type: none"> Common local and systemic reactions and what to do if concerned about a reaction how to report an adverse reaction to WAVSS the requirement to remain in the area for at least 15 minutes Next vaccination appointment 		
<p>Documentation</p> <ul style="list-style-type: none"> Documents all necessary details in the appropriate records and files. Submits all necessary details to relevant immunisation registers 		

The Assessor is to complete the below details when all competencies have been successfully met.

Assessment carried out by:		
Print full name		
Signature		
Date of assessment		
Assessment venue		